

Reviewing Legacy Pipeline Reports

JOB AID

This Job Aid will help you navigate and export the Legacy Pipeline Reports.

ATTENTION!

The **Reports** function can only be accessed by the following user roles: **Seller Rep, Seller Processor, Seller Lock Desk, and View Only.**

- A** To review the Legacy Pipeline Report, follow the next steps:
1. Navigate to Reports
 2. Select the Legacy Pipeline Report.

TIP

The **Legacy PennyMac Loan #** matches the loan number from the old portal, whereas the **PennyMac Loan #** is associated with the migrated loan in P3.

PENNYMAC LOAN #	LEGACY PENNYMAC LOAN#	SELLER LOAN #	BORROWER LAST NAME	ULI	PROPERTY ADDRESS	PROPERTY CITY	PROPERTY STATE	PROPERTY ZIP
812500693	8000012378	812500693						
8125006937	8098745612	6002107761	One		123 PACIFIC AVE	VENICE	CA	90291
8125006938	8045687962							
8125086635	8035453865		TSTSCDNTUSE2		TSTSCDNTUSE2	LOS ANGELES	CA	90004
8125086637	8035453854		TSTSCDNTUSE1		TSTSCDNTUSE1	LOS ANGELES	CA	90004
8125086638	8035453879		TSTSCDNTUSE3		TSTSCDNTUSE3	LOS ANGELES	CA	90004
8125086640	8035447866	UPDATE LOCK	HANH-		1747 8/26	CAMARILLO	CA	92683
8125086644	8035453854		TSTSCDNTUSE1		TSTSCDNTUSE1	LOS ANGELES	CA	90004
8125086645	8035447866	UPDATE LOCK	HANH-		1747 8/26	CAMARILLO	CA	92683
8125086649	8035453879		TSTSCDNTUSE3		TSTSCDNTUSE3	LOS ANGELES	CA	90004
8125086650	8035453865		TSTSCDNTUSE2		TSTSCDNTUSE2	LOS ANGELES	CA	90004

- B** To pull the Excel Legacy Pipeline report, follow the next steps:

Option 1

1. Click on the **Export CSV** icon to download copy.

Clicking the CSV icon will automatically download the file

PENNYMAC LOAN #	LEGACY PENNYMAC LOAN#	SELLER LOAN #	BORROWER LAST NAME	ULI	PROPERTY ADDRESS	PROPERTY CITY	PROPERTY STATE	PROPERTY ZIP
812500693	8000012378	812500693						
8125006937	8098745612	6002107761	One		123 PACIFIC AVE	VENICE	CA	90291
8125006938	8045687962							
8125086635	8035453865		TSTSCDNTUSE2		TSTSCDNTUSE2	LOS ANGELES	CA	90004
8125086637	8035453854		TSTSCDNTUSE1		TSTSCDNTUSE1	LOS ANGELES	CA	90004
8125086638	8035453879		TSTSCDNTUSE3		TSTSCDNTUSE3	LOS ANGELES	CA	90004
8125086640	8035447866	UPDATE LOCK	HANH-		1747 8/26	CAMARILLO	CA	92683
8125086644	8035453854		TSTSCDNTUSE1		TSTSCDNTUSE1	LOS ANGELES	CA	90004
8125086645	8035447866	UPDATE LOCK	HANH-		1747 8/26	CAMARILLO	CA	92683
8125086649	8035453879		TSTSCDNTUSE3		TSTSCDNTUSE3	LOS ANGELES	CA	90004
8125086650	8035453865		TSTSCDNTUSE2		TSTSCDNTUSE2	LOS ANGELES	CA	90004

Option 2

1. Click on the **Export PDF** icon to download or print a copy.
2. Click **Print**

Print 3 sheets of paper

Destination: Microsoft Print to PDF

Pages: All

Layout: Landscape

Color: Color

More settings

1

2

Print Cancel



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